

Client Onboarding Form (COF)

- ✦ **Sourus charges:** We do not charge anything for registration and listing your products we only charge 12% marketplace fee when your product is sold.
- ✦ **Courier and packaging:** When you receive an order, you need to keep the product packed with your own packing material and attach the invoice, then our courier partner will come, pick it and get it delivered. You can even arrange your own courier, if you are arranging your own courier then tracking should be updated or shared on Sourus.com within 1 hour after dispatching the product.
- ✦ **Shipment of product** - Product needs to ship within 24 Hrs. If product is shipped after 24 Hrs, it can have negative impact on seller account.
- ✦ **Receiving payment:** You receive your payment on 16th or First day of every month for the products whose status is completed, meaning whose waiting/return period is over.
- ✦ **Pricing your product:** Please price your product keeping in mind various expenses like shipping, GST on the products, our marketplace fee Includes (PG+TCS+TDS+Comission) and your profit margin so that you don't incur any loss. Sourus wants to ensure you make profits.
- ✦ **Listing Preparation Charges.** The service fee charged by the Company to the Vendor in preparing the product list will be applied with no exceptions. In case if you are preparing the product list on your own, no charges will be applied.
- ✦ The first 15 products will be charged with Rs. 250/- and so on. No charges will be applied for product listing. All information or content owned or controlled by the Company in connection with the product list will be safe and confidential.
- ✦ Service Provider "Content" shall mean all the pages of the Platform, all the content contained in the Platform (product listing), owned or controlled by Service Provider including text, images, photos, price tax, seller's name, SEO keywords for the purpose of offering for sale of Products by the Merchant.
- ✦ **Return shipment charges:** For returns up to 500gms of volumetric weight is 75 Rs. and every additional 500gms it is 65 Rs. (approximate amounts)
- ✦ **Return shipment conditions:** In case the return has happened due to mistake from your end then the return shipping cost will be borne entirely by you but in case the customer chooses to return on his or her own wish then 50% return shipment will be borne by Sourus.com
- ✦ **Return Terms and Conditions:** Standard return terms are given by Sourus.com as mentioned under return policy of Sourus.com as default, you can choose to use those or you can share your return terms and Sourus.com will update it upon review.
- ✦ **Stock Availability Assurance:** You will do your best to maintain stock for selling at Sourus Marketplace at all time. Also, you will ensure that your current stock mentioned on the Sourus website is always updated.



I hereby confirm that above-mentioned information has been completely read and understood by me. I will stand responsible & concur with the conditions mentioned above and support Sourus.com by Sourus Marketplace Pvt. Ltd. in discharging my necessary obligations at all times of my engagement with Sourus.com.

Name: XYZ Seller

Company Name: XYZ

Signature: 

GSTIN: 27AAXCSXYZ0K1Z7

Date: 2020-01-02

SAMPLE AGREEMENT